



HILT

HUMANITIES INTENSIVE LEARNING
AND TEACHING



2018 GUIDE

Welcome to Humanities Intensive Learning & Teaching Institute!

HILT is delighted to welcome 146 digital humanists to the campus of the University of Pennsylvania. We are representatives from liberal arts institutions, research universities, and cultural heritage organizations. More than half of our attendees are graduate students, early career scholars, staff, or adjuncts. And we represent over a dozen different humanities disciplines and subdisciplines.

HILT responds to the growing demand for new types of digital aptitudes, as well as to our recognition of how important these opportunities are in revealing the daily work and research lives of digital humanists. Each year, we bring together participants from across the United States to spend a week learning, networking, and laughing. For the 2018 institute, HILT will provide both breakfast and lunch for all attendees. We'll also offer opportunities to meet with local cultural heritage professionals via our Cultural Heritage Experiences. We hope you'll find these gatherings a time to get to know one another as well as the influential crop of instructors that we've gathered.

This year, we are delighted to feature YOU in our Ignite Talks for the third year in a row. IGNITE-style talks allow attendees to present their own research, teaching, and mentorship. If you haven't already signed up, you should do so. Talk about your work, a question you have, or just something cool in the field you think everyone else should know about. We want this time to be about the future of our field.

We continue the trend of offering the HILT social following our first full day of activities. And, in case you want to see a bit of Philly while you are here, we'll be continuing the highly popular dine-around events Monday through Wednesday. You can reserve a spot at a dine-around by visiting: <https://goo.gl/fyYRPA>

We'd like to recognize our hosts for HILT 2018. We are delighted to be hosted at the University of Pennsylvania, with special recognition to the Penn Libraries, the Price Lab for Digital Humanities, and the National Council of Public History. We also especially thank Jim English and Stewart Varner, Price Lab Faculty Director and Managing Director, who initiated our partnership with the University of Pennsylvania. Additionally, we extend our gratitude to the Penn Libraries and its Vice Provost & Director, H. Carton Rogers.

We also thank our conference coordination team at the Price Lab, including Jim English, Stewart Varner, the Faculty and Managing Directors, Margie Guy, the Administrative Coordinator, Mariah Min, the Graduate Planning Assistant, and Sarah Milinski, the Program Manager. Of particular note are the technical staff in the Penn Libraries who aided us in our lab set-up. Special appreciation is extended to Sara Varney, the graphic designer at Wolf Humanities Center, who has put together all of the designs for HILT swag materials.

Please take a moment when you can to thank the staff who are providing breakfast, lunch, and janitorial services during the week. Their contributions matter!

We'd also like to thank each of you for choosing to attend HILT. We hope that each of you will depart with more knowledge, additional friends, and a richer scholarly life than when you arrived.

As always, we welcome you to follow us on twitter @HILT_DH, or via our slack channel: hiltinstitute.slack.com

Handwritten signatures of Jennifer Guiliano and Trevor Muñoz in black ink.

Jennifer Guiliano & Trevor Muñoz
@jenguiliano @trevormunoz
HILT Co-Directors

HILT LOCATIONS OVERVIEW

Penn Campus Map → [Click here to view.](#)

Registration

Registration begins on Monday, June 4 at 7:45 am. Please join us at the Class of 1978 Pavillion on the 6th floor of the Van Pelt Library for Breakfast, Registration, and a Welcome session.

- **Class of 1978 Pavilion**
6th Floor, Van Pelt Library
3420 Walnut St
Philadelphia, PA 19104

Classroom Locations

HILT Classrooms are located in the Kislak Center on the 6th floor of the Van Pelt Library.

- **Van Pelt Library**
3420 Walnut St
Philadelphia, PA 19104

Developing Black Digital Humanities Initiatives: Room 629 (Cusack Room), Kislak Center

Digital Methods for Interdisciplinary Cultural Studies: Room 625 & 626 Kislak Center

Digital Surrogates: Representation, Engagement, & Meaning: Room 623 (Vitale II Media Lab), Kislak Center

Help! I'm a Humanist: Humanities Programming with Python: Goldstein Undergraduate Study Center

Advocacy by Design: Room 124 (WIC Seminar Room inside the Weigle Information Commons)

Spaces and Stories in the Black Digital Public Humanities: Class of '78 Pavilion, Kislak Center

Text Analysis: Room 627, Kislak Center

- **Williams Hall**
255 S 36th Street
Philadelphia, PA 19104

Collections as Data: Room 623

Dining Location

Breakfast and Lunch will be served in the **Class of 1978 Pavilion** each day.

- **Class of 1978 Pavilion**
6th Floor, Van Pelt Library
3420 Walnut St
Philadelphia, PA 19104

Dorm Location

- Harnwell College House
3820 Locust Walk, Philadelphia, PA 19104

Information regarding dorm check in and check out procedures as well as things supplied in your room is included later in this guide.

Special Events Locations

Ignite Talks/HILT Opening Social Reception

Perry World House
3803 Locust Walk,
Philadelphia, PA 19104

HILT Wrap Up

Class of 1978 Pavilion
6th Floor, Van Pelt Library
3420 Walnut St
Philadelphia, PA 19104

Walking Distances

All HILT locations are on the Penn Campus, and are within a 5-15 minute walk of each other with the exception of the dine-arounds and Cultural Heritage tours. It is likely you will not need a vehicle during your stay.

HILT DAILY SCHEDULE

MONDAY, JUNE 4

7:45 – 8:45 am	Breakfast provided
8:15 – 9:00 am	Registration
9:00 – 9:30 am	Welcome
9:30 – 10:45 am	Class Session
10:45 – 11:00 am	Break
11:00 am – 12:00 pm	Class Session
12:00 – 1:30 pm	Lunch provided
1:30 – 2:30 pm	Class Session
2:30 – 2:45 pm	Break
2:45 – 4:30 pm	Class Session
5:00 – 6:00 pm	Ignite Talks
6:00 – 7:30 pm	HILT Social Reception
7:30	Optional HILT Dine-Arounds: https://goo.gl/fyYRPA

TUESDAY, JUNE 5

7:45 – 8:45 am	Breakfast provided
9:00 – 10:30 am	Class Session
10:30 – 10:45 am	Break
10:45 am – 12:00 pm	Class Session
12:00 – 1:30 pm	Lunch provided
1:30 – 2:45 pm	Class Session
2:45 – 3:00 pm	Break
3:00 – 5:00 pm	Class Session
6:00	Optional HILT Dine-Arounds: https://goo.gl/fyYRPA

WEDNESDAY, JUNE 6

7:45 – 8:45 am	Breakfast provided
9:00 – 10:30 am	Class Session
10:30 – 10:45 am	Break
10:45 am – 12:00 pm	Class Session
12:00 – 1:30 pm	Lunch provided
1:30 – 2:45 pm	Class Session
2:45 – 3:00 pm	Break
3:00 – 5:00 pm	Class Session
6:00	Optional HILT Dine-Arounds: https://goo.gl/fyYRPA

THURSDAY, JUNE 7

7:45 – 8:45 am	Breakfast provided
9:00 – 10:30 am	Class Session
10:30 – 10:45 am	Break
10:45 am – 12:00 pm	Class Session
12:00 – 1:30 pm	Lunch provided
1:30 – 2:30 pm	Class Session
2:30 – 2:45 pm	Break
2:45 – 4:30 pm	Class Session
4:45 – 6:15 pm	HILT Wrap Up

FRIDAY, JUNE 8

8:15 – 9:30 am	Breakfast provided
10:00 am – 12:00 pm	Option 1: Eastern State Penitentiary - Private Guided Tour
10:00 am – 12:00 pm	Option 2: The ViDi Center - Introduction to Center and Discussion Session
10:00 am – 12:00 pm	Option 3: Kislak Center for Special Collections, Rare Books and Manuscripts Special Tour
10:00 am – 12:00 pm	Option 4: Monument Lab - Special Tour
10:00 am – 12:00 pm	Option 5: Penn Museum: Saving History in the Near East - Special Tour
12:00-1:00 pm	Lunch provided

DINING

HILT is providing breakfast and lunch to all attendees. All meals will be served in the **Class of 1978 Pavilion**, 6th floor of the Van Pelt Library (3420 Walnut Street).

Breakfast Hours

Monday - Thursday: 7:45 - 8:45 AM

Friday: 8:00 - 9:30 AM

Breakfasts each day will include:

Coffee and Tea, Home style Potatoes (GF), Assorted Bread, Butter, Cream Cheese, Jam, Scrambled Eggs with Cheese (GF), Bacon (GF), and Whole Fruit

Lunch Hours

Monday - Friday: Noon - 1:30 PM

Lunches will be as follows:

Monday: Chicken Fajitas (GF) and Vegetarian Fajitas (GF)

Tuesday: Pasta Buffet- Classic Baked Ziti with Four Cheeses & Marinara Sauce, Cavatelli Pasta with Sausage & Broccoli in Parmesan Cream Sauce, Vegan Zucchini "Spaghetti" Tossed with Marinara, Mushrooms & Artichokes (GF), Farmhouse Salad (GF)

Wednesday: Signature Deli Sandwiches and Salads; Gluten Free Lunch Boxes

Thursday: Gourmet Wraps and Salads; Gluten Free Lunch Boxes

Friday: Signature Deli Sandwiches and Salads; Gluten Free Lunch Boxes

Should the meal selection not satisfy you, there are dozens of restaurants - and over 60 food carts - within walking distance of HILT locations. There is a relatively up-to-date map here: <https://www.universitycity.org/restaurants> but don't hesitate to ask locals for their top picks!

SAFETY CONTACTS

Penn Police Department: (215) 898-7297

Walking Escort Service: 215-898-WALK(9255) or 511 (from campus phone)
Available 24hrs

(To request a chaperone across campus, for safety purposes.)

ATTIRE

DRESS: Please dress however you are most comfortable. If you'd like to dress up, you'll class up the place but generally, the dress code is casual. Prepare for hot weather outdoors, and cool AC indoors.

SHOES: You will be moving across Penn's campus between HILT daily activities. We recommend you wear shoes that allow for brief walking commutes.

We also encourage you to bring an umbrella in case of showers.

WIRELESS NETWORK

- HILT participants who have Eduroam will want to use it.
- HILT participants who do not have Eduroam can use "AirPennNet-Guest"
 - Select the AirPennNet-Guest SSID
 - Open a browser
 - Review and accept the Acceptable Use Policy terms and conditions

- Enter a valid email address
- Click Submit
- **Accessibility:** Wireless network access is available to all HILT 2018 participants at any location on the Penn campus. You can login using a computer, iPad, tablet, phone, etc.

For issues with Wifi or laptop support, see someone at the HILT information table near the elevator on the 6th floor of the Van Pelt Library.

DORMITORY INFORMATION



Harnwell College House

3820 Locust Walk, Philadelphia, PA 19104

Front Desk: 215.898.5256

Arriving on Campus: Travel west on Spruce Street to 39th Street. There are meters on both sides of the street should you need to park and unload your vehicle. Walk North on 39th Street the high-rise building on your left side is Harnwell College House, take the ramp to the front door of the building.

Checking In: To check-in and receive your ID card go to the Information center located in the lobby of Harnwell College House. In order to access the residence hall you must swipe your ID card and enter the access number given to you at check-in. If at any time you should forget your access number see the desk attendant at the Information Center.

All guests over the age of 16 must have a photo ID in order to enter the building. Residents must accompany their guests at all times and guests must show their guest pass plus photo ID to the guard each time you enter the residence hall.

All residence hall rooms include full linen pack consisting of sheet set, towels, washcloth, pillow and blanket. Beds will not be made prior to arrival. Please note the individuals are responsible for the care of these items during their stay. Please plan to bring anything else you may need with you.

Checking Out: To check out, return your temporary ID to the front desk.

DINE-AROUNDS

Is this your first time at Humanities Intensive Learning & Teaching? Are you new to Digital Humanities community? Do you just want to see more of Philadelphia, PA? Join a small group of HILT participants at a local Philly restaurants, to make scholarly connections and begin new friendships. Dinners will happen each evening monday through thursday, *with parties meeting at the selected restaurant*. To sign up for a dine around, please visit: <https://goo.gl/fyYRPA>

Note: HILT does not pay for dine arounds. Please come prepared with your own money.

PARKING & TRANSPORTATION

PARKING

- Nearby parking is available at the [Penn Park Parking Lot](#) for \$13 flat rate 4 hours and over first-come, first-served basis (31st & Lower Walnut Sts., Phila, PA 19104)

AIRPORT TRANSPORTATION

The [Philadelphia International Airport](#) is the nearest airport, located less than 10 miles from campus.

- **Public transportation**
http://www.phl.org/Pages/passengerinfo/transportationservices/cct_connect.aspx
- **Taxi (\$28.50 flat rate)**
<http://www.phl.org/Pages/Passengerinfo/TransportationServices/taxi.aspx>
- **Lyft**
<https://www.lyft.com/airports/phl>

CITY AND CAMPUS BUS SERVICE

If you are not bringing a vehicle (a good idea!), we recommend making use of Philly's city bus system, Septa, or the Campus Bus Service.

- **Septa**
<http://www.septa.org/schedules/bus/>
- **Campus Bus Service**
<http://cms.business-services.upenn.edu/transportation/live-maps/interactive-map.html>

RIDESHARE SERVICES

We recommend using Lyft as the preferred rideshare service in town. We've found this to be quicker than calling for a cab. Be sure to download the app in advance!

- **Lyft**
<https://www.lyft.com/cities/philadelphia-pa>

CAB SERVICES

- **OnCabs Philadelphia:** 215-882-9068
- **Phila Taxi Service:** 267-309-2675
- **Phila Transportation Service:** 215-833-9333
- **Philadelphia Taxi:** 215-225-5000

BIKE RENTALS

Philly is a bike-friendly city. Check out bike routes here → [Philly's Bicycle Map](#). We recommend using Indego bike rentals.

- **Indego**
<https://www.rideindego.com/>

STATEMENT OF VALUES

The Humanities Intensive Learning + Teaching (HILT) Institute is dedicated to providing a harassment-free experience for everyone regardless of gender identity, gender expression, sexual orientation, disability, physical appearance, body size, race, ethnicity, origin, or religion. By attending HILT events, you signal your commitment to contributing to a safe and inclusive experience for all. We do not tolerate harassment of event participants in any form. Sexual or discriminatory language and imagery is not appropriate for any event venue, including talks. Participants in HILT courses or any other HILT event, including social events, violating these rules may be expelled at the discretion of the organizers.

Harassment includes but is not limited to: derogatory verbal comments; sexist, racist, or otherwise discriminatory jokes and language; sexual and/or discriminatory images in public spaces; deliberate intimidation; stalking; following; harassing photography or recording; questioning someone's right to use the restroom of their choice; sustained disruption of talks or other events; inappropriate physical contact; and unwelcome sexual attention.

Participants asked to stop any harassing behavior are expected to comply immediately. If a participant engages in harassing behavior, the organizers may take any action they deem appropriate, including warning the offender or expulsion from HILT.

Reporting Guidelines

[Adapted from the Django Software Foundation Guidelines](#)

If you are being harassed, notice that someone else is being harassed, or have any other concerns, we ask that you contact a member of the HILT staff immediately. HILT staff can be identified by their name badges and can always be reached by email at dhtraining01@gmail.com.

All reports will be kept confidential. In some cases we may determine that a public statement will need to be made. If that's the case, the identities of all victims and reporters will remain confidential unless those individuals instruct us otherwise.

If you believe anyone is in physical danger, please notify appropriate law enforcement first. If you are unsure what law enforcement agency is appropriate, please include this in your report and we will attempt to notify them.

In your report please include:

- Your contact info (so we can get in touch with you if we need to follow up)
- Names (real, nicknames, or pseudonyms) of any individuals involved. If there were other witnesses besides you, please try to include them as well.

- When and where the incident occurred. Please be as specific as possible.
- Your account of what occurred.
- Any extra context you believe existed for the incident.
- If you believe this incident is ongoing.
- Any other information you believe we should have.

What happens after you file a report?

You will receive an email from the HILT staff acknowledging receipt. We promise to acknowledge receipt within 24 hours (and will aim for much quicker than that).

The HILT organizers will immediately meet to review the incident and determine:

- What happened.
- Whether this event constitutes a code of conduct violation.
- Who the bad actor was.
- Whether this is an ongoing situation, or if there is a threat to anyone's physical safety.

If this is determined to be an ongoing incident or a threat to physical safety, the organizers' immediate priority will be to protect everyone involved. This means we may delay an "official" response until we believe that the situation has ended and that everyone is physically safe.

Once the organizers have a complete account of the events they will make a decision as to how to respond. Responses may include:

- Nothing (if we determine no violation occurred).
- A private reprimand from the working group to the individual(s) involved.
- A public reprimand.
- A permanent or temporary ban from some or all HILT events
- A request for a public or private apology.

We'll respond within one week to the person who filed the report with either a resolution or an explanation of why the situation is not yet resolved.

Once we've determined our final action, we'll contact the original reporter to let them know what action (if any) we'll be taking.

We'll take into account feedback from the reporter on the appropriateness of our response, but we don't guarantee we'll act on it. We value your attendance.

This statement of values inspired by:

http://geekfeminism.wikia.com/wiki/Conference_anti-harassment and the codes of conduct published by the [Django Software Foundation](#) and the [Digital Library Federation](#).

FREQUENTLY ASKED QUESTIONS

I've got a question about a HILT event or need help finding something. What do I do?

You can tweet us at @HILT_DH, send an email to dhtraining01@gmail.com, or pose the question on our slack channel: hilt-institute.slack.com. One of the HILT staff members will answer your question.

I need to print something. Where can I do that?

We recommend printing at [Campus Copy Center](#) at 3907 Walnut Street, Philadelphia PA 19104.

Where are the nearest grocery / convenience stores?

- **Fresh Grocer on Walnut**
4001 Walnut St
Philadelphia, PA 19104
- **Wawa**
3604 Chestnut Street
Philadelphia, PA 19104
- **CVS**
3401 Walnut Street
Philadelphia, PA 19104

I need a post office. Where can I find one?

The nearest US Post Office is located on campus at **228 S 40th St, Philadelphia, PA 19104**.

I'd like to attend the Social Reception or Cultural Heritage Experiences. Can I just show up? We highly encourage you to simply show up for the Opening Social Reception. Cultural Heritage Experiences are also encouraged but have limited space.

What are some interesting things to see and do in Philly?

There's a lot to explore in Philadelphia, PA from live music, to a vibrant local food scene, and lots of natural sights to experience. In addition to our recommendations below, take a look at this site for some good suggestions → visitphilly.com

- Art
 - Icebox Project Space: cranearts.com/icebox
 - Philadelphia Photo Arts Center: philaphotoarts.org
 - Institute of Contemporary Art: icaphila.org
 - The Barnes Foundation: barnesfoundation.org
 - The Fabric Workshop and Museum: fabricworkshopandmuseum.org
- Culture
 - Asian Arts Initiative: asianartsinitiative.org

- Taller Puertorriqueño: tallerpr.org
- Philadelphia Folklore Project: folkloreproject.org
- Official Tours
 - The Woodlands: woodlandsphila.org
 - Laurel Hill Cemetery: thelaurelhillcemetery.org
 - Masonic Temple and Masonic Library & Museum: pamasonictemple.org
- Unofficial Tours and Places of Interest
 - “47 Stories”: 47 Stories focuses on the 47 bus, a route that runs from north to south, connecting diverse communities along the way.
muralarts.org/artworks/southeast-by-southeast-mural-projects/47-stories
 - The John Coltrane House: johncoltranehouse.org
 - Mount Moriah Cemetery: Contains the remains of veterans of the Revolutionary, Spanish-American, Civil, both World Wars, Korean and Vietnam Wars and was one of the few cemeteries in the city to accept Muslim burials.
friendsofmountmoriahcemetery.org
 - Free Friday noon concerts at WXPB

Where can I buy coffee on or near campus?

We will serve coffee at breakfast and lunch each day, but you can also find it at these locations, for example:

- **United By Blue**
3421 Walnut St
Philadelphia, PA 19104
- **Starbucks**
3401 Walnut Street
Philadelphia, PA 19104
- **Dunkin’ Donuts**
3437 Walnut Street
Philadelphia, PA 19104

What are some restaurants in Philadelphia you would recommend?

- First take a look at our **Dine-Arounds** at <https://goo.gl/fyYRPA>. Whether you sign up to join our groups or not, they offer a good overview of quality local options to explore.
- Chili Szechuan (Chinese, West Philly)
- Manakeesh (Lebanese, West Philly)
- Bookers (Standard American, West Philly)
- Dim Sum Garden (Chinese, Chinatown)
- Kisso (Sushi, Old City)
- Rangoon (Burmese, Chinatown)
- Vedge (Upscale vegetarian, Center City)
- Circles (Thai, South Philly)

- Blue Corn (Mexican, South Philly)